

# Cloud B2B Supply Chain Integration Platform

## TRUsource General Motors Registration Guide

Version 1.0

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TRSO-0100-GMUG-01

# Notices

## Edition

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**Note:** This product may contain encryption technology. Many countries prohibit or restrict the use, import, or export of encryption technologies, and current use, import, and export regulations should be followed when exporting this product.

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# Corporate information

Rocket Software, Inc. develops enterprise infrastructure products in four key areas: storage, networks, and compliance; database servers and tools; business information and analytics; and application development, integration, and modernization.

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To contact Rocket Software by telephone for any reason, including obtaining pre-sales information and technical support, use one of the following telephone numbers.

Country	Toll-free telephone number
United States	1-855-577-4323
Australia	1-800-823-405
Belgium	0800-266-65
Canada	1-855-577-4323
China	400-120-9242
France	08-05-08-05-62
Germany	0800-180-0882
Italy	800-878-295
Japan	0800-170-5464
Netherlands	0-800-022-2961
New Zealand	0800-003210
South Africa	0-800-980-818
United Kingdom	0800-520-0439

## Contacting Technical Support

The Rocket Community is the primary method of obtaining support. If you have current support and maintenance agreements with Rocket Software, you can access the Rocket Community and report a problem, download an update, or read answers to FAQs. To log in to the Rocket Community or to request a Rocket Community account, go to [www.rocketsoftware.com/support](http://www.rocketsoftware.com/support).

In addition to using the Rocket Community to obtain support, you can use one of the telephone numbers that are listed above or send an email to [support@rocketsoftware.com](mailto:support@rocketsoftware.com).

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# Chapter 1: Introduction to the TRUsource General Motors Data Exchange community

TRUsource is a tool included with the Rocket Software Cloud B2B Supply Chain Integration Platform. This platform lets companies establish communities where company employees can create a Request for Quote (RFQ) and related information, which is shared with potential suppliers who can submit responses with quotations.

In these TRUsource communities, files of any type can be attached to the RFQ forms that are used by the creator and responder.

The TRUsource GM community is an instance of this type of community. General Motors employees create Requests (such as an RFI, RFQ, or Post Sourcing Letter), sending forms and their attached files to partners in the community. Partner employees respond by sending quotations as well as related files.

When Rocket Software creates a TRUsource community for a company, that company is the *owner* of the community. The community owner pays for a certain number of partner companies, locations, and user subscriptions for itself and its partners.

When a partner user is invited to join a TRUsource Community, there is no cost for the partner company, because the community owner has already paid for it.

This document explains how to register with the Rocket Software Cloud B2B Supply Chain Integration platform and subscribe to the TRUsource GM community.

# Chapter 2: Becoming a new user

To exchange files with your contacts using the TRUsource GM community, you must register or be registered with the Rocket Software Cloud B2B Supply Chain Integration platform, and you must have logged in for the first time.

If you received an email inviting you to join the community, complete the following steps in [Registering](#). Or if you received an email stating that you have already been registered to the community, continue to [Logging In](#).

## Registering

### Prerequisites

You must have received an email either inviting you to join the TRUsource GM community or stating that you have been registered to the community.

### About this task

If your email states that you are registered to the TRUsource GM community, then your company administrator has already registered you. Omit this task and go to [Logging in, on page 6](#). If your email invites you to join the TRUsource GM community, complete the following steps:

### Procedure

1. Click on the link in the invitation email, or navigate to <https://b2bi.rocketsoftware.com> and click the **Subscribe** button to start the registration process.
2. Click **Join existing company**, enter the first three characters of your company name, and click **Search**.
3. Find your company name in the search results, select it and click **Join Company** to display a list of its locations.
4. Find your location in the list and click it to auto-fill the remaining **Company Details** fields.
5. Fill in the **User Details** fields and click the **Submit** button.

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**Note:** Save your password.

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6. In the confirmation window that displays, click **OK**.

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**Note:** When the verification completes, you may receive an email accepting your registration if your administrator has not set up auto-approval.

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## Logging in

### Prerequisites

You must have registered with the TRUsource GM community and have a user ID and password.

1. Click the link provided in your user account email, or navigate directly to <https://b2bi.rocketsoftware.com>.

2. Enter your user ID and password, then click **Login**.
3. To accept the software license and service agreement, select the check box and click **I Agree**.
4. If prompted, download and install the required version of Java.
5. If you are prompted to create encryption keys, complete the following steps:
  - a. Click **OK** to start the encryption key process.
  - b. In the **Key Registration** dialog, click **OK** to generate the keys.
  - c. After your keys have been generated, click **Yes** to save a backup copy of your keys.
  - d. Select the default location for your keys or navigate to a new location, then click **OK** to save the backup file.
  - e. Click **OK** to finish the process.
6. If you were registered by your administrator, you are prompted to change your password. Following the password requirements, enter your temporary password in the first field and your new password in other two fields, click **Submit**, then click **OK**.
7. Notify your administrator that you are registered. Your administrator now assigns you to the proper subscription.

## Results

After your administrator has assigned you to the subscription, you can begin exchanging files with your contacts.

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